PGCPS Newsroom: Engage. Inform. Connect.

SchoolMessenger

Parents and Guardians:

Parents do not need to sign up as a subscriber to receive PGCPS text messages (such as inclement weather closings). Instead, parents should ensure all contact information including home, cell, and work numbers as well as email addresses are all up to date in ParentVUE.

If a parent or guardian wants to receive information from the Board of Education members, they should sign up for an account on SchoolMessenger. They should follow the steps below and select the appropriate topics as a community member.

How to Sign Up for School Messenger for Parents (who want to receive Board of Education member news), Community Members and PGCPS Employees

How to Sign Up for SchoolMessenger ✓

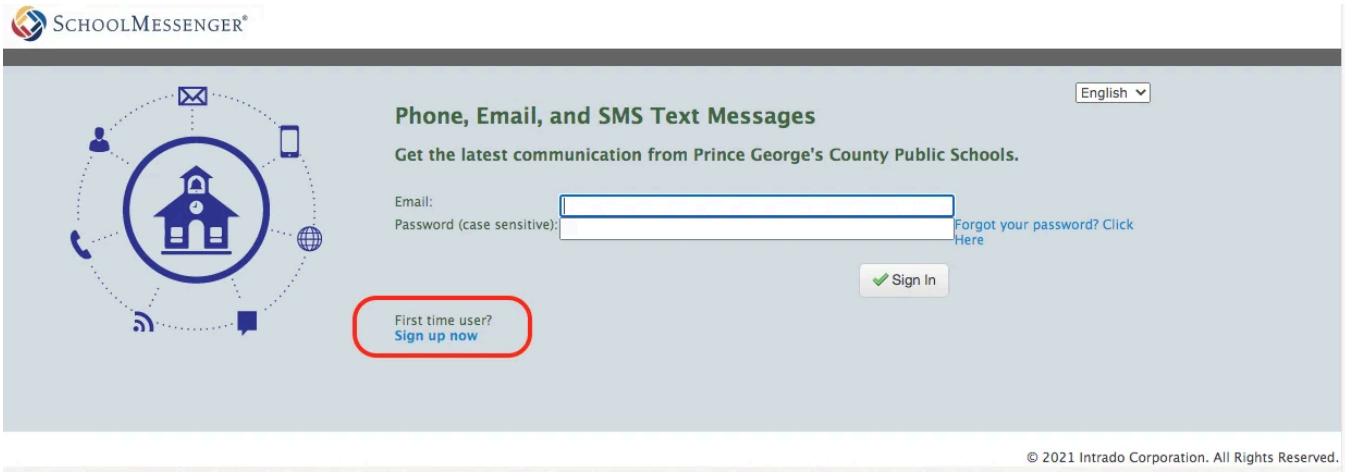
In order to utilize this feature simply follow the steps below to create an account through the secure web site provided by SchoolMessenger.

Steps for setting up your account:

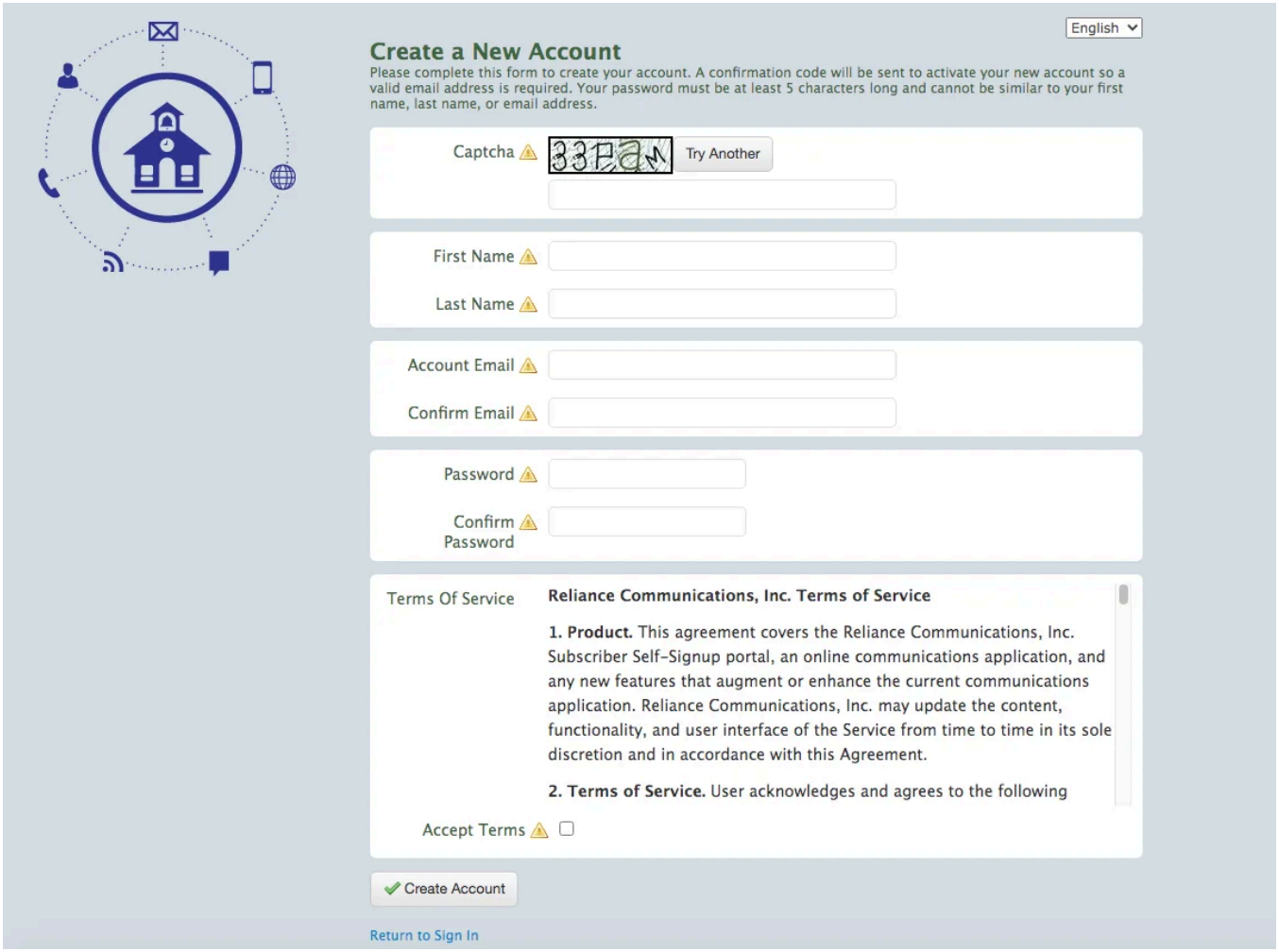
Note: If you encounter issues during the sign-up process, please contact SchoolMessenger for assistance. You may contact them by phone, email or chat: https://www.schoolmessenger.com/support

1. Click here to access SchoolMessenger

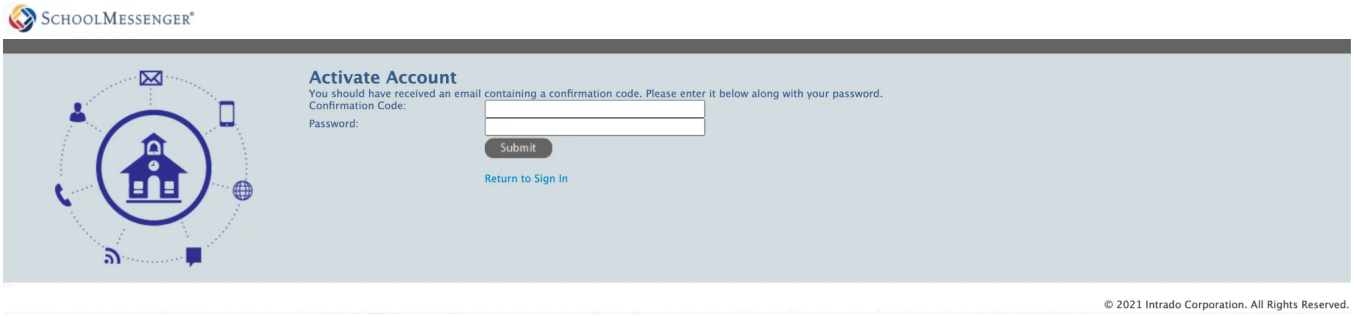
2. **Click the Sign Up Now link** near the bottom of the page.



3. You will be taken to the Sign Up page where you will need to **confirm the encrypted image, your name, a valid email address and a password.** You'll use your email address and the password you enter here to sign in later. *(Note: PGCPS Employees - use a PERSONAL email address, not your @pgcps email address).* Review and accept the Terms of Service. Click Create Account when you are done. [Note: SchoolMessenger has a strict privacy policy and does not sell or distribute your contact information to any 3rd party.]

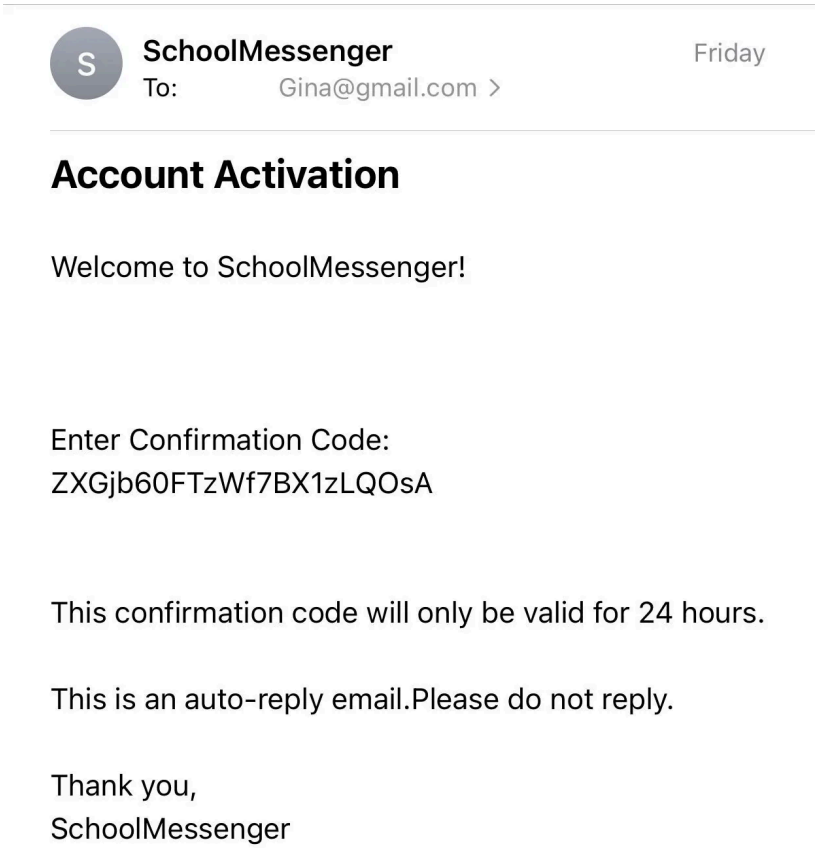


4. This page will become the Account Activation page. **Keep this page open. You only have 24 hours to activate your account.** If you do not activate your account within 24 hours, you will need to start the process over again. If the account activation page gets closed, you can use this link: https://asp.schoolmessenger.com/pgcps/subscriber/activate.php?n.



5. **Check your email. There will be an Account Activation email from noreply@accounts.schoolmessenger.com with the subject Account Activation**, which contains an activation code to activate your account; activation codes are

valid for 24 hours. After receiving the activation code, please return to the login page and enter the code provided.



SchoolMessenger Friday
To: Gina@gmail.com >

Account Activation

Welcome to SchoolMessenger!

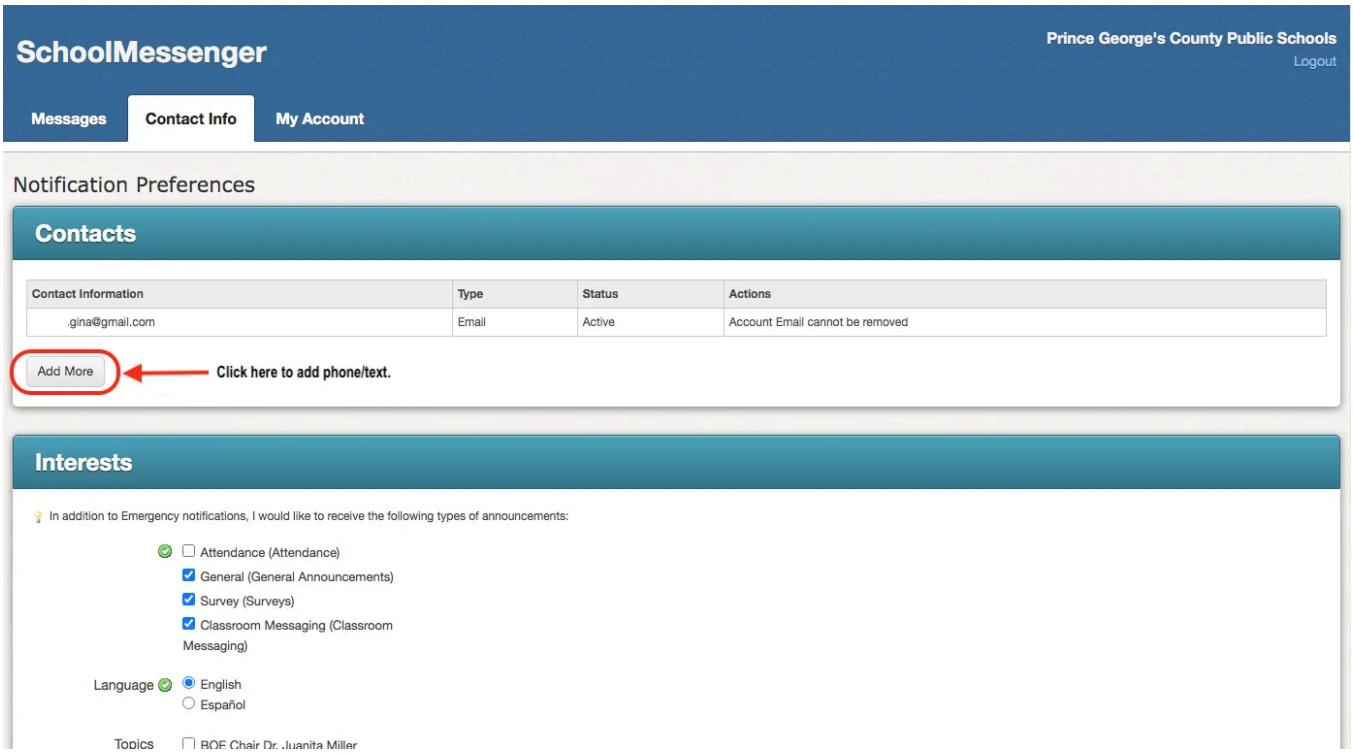
Enter Confirmation Code:
ZXGjb60FTzWf7BX1zLQOsA

This confirmation code will only be valid for 24 hours.

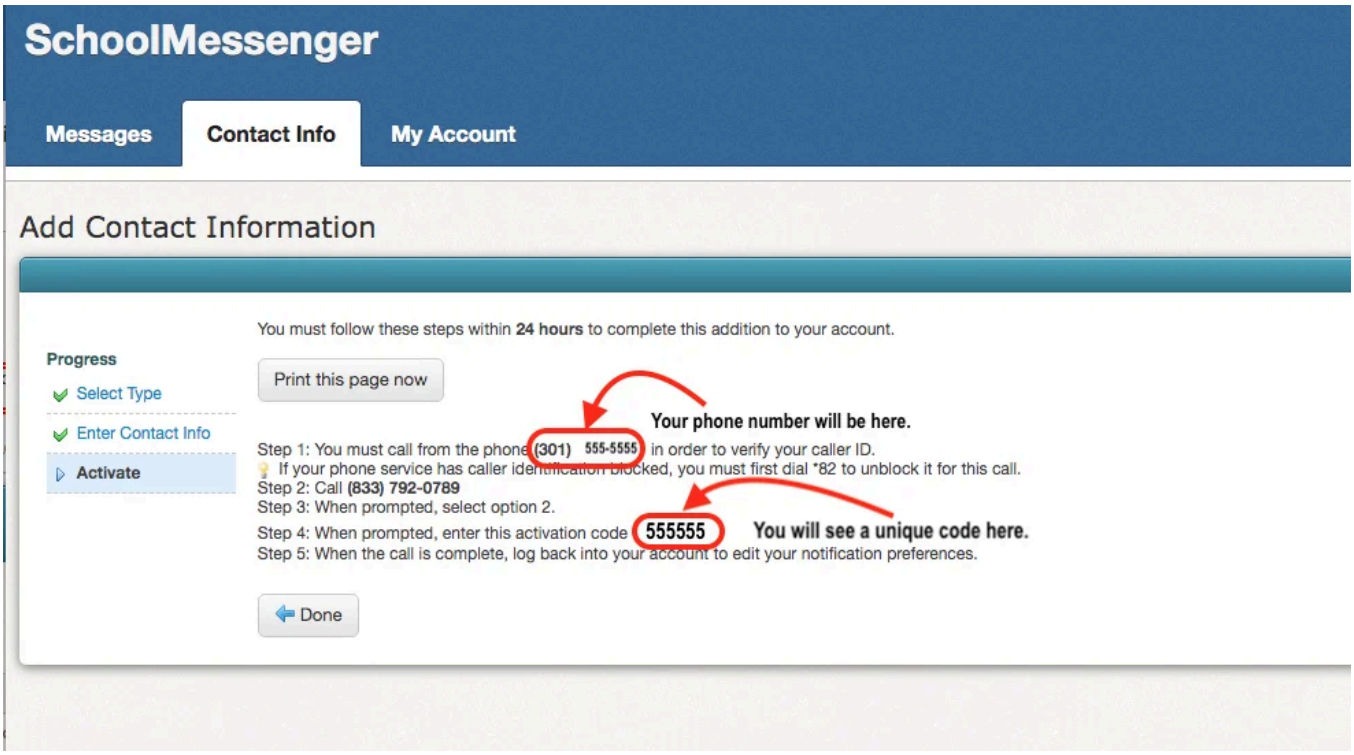
This is an auto-reply email.Please do not reply.

Thank you,
SchoolMessenger

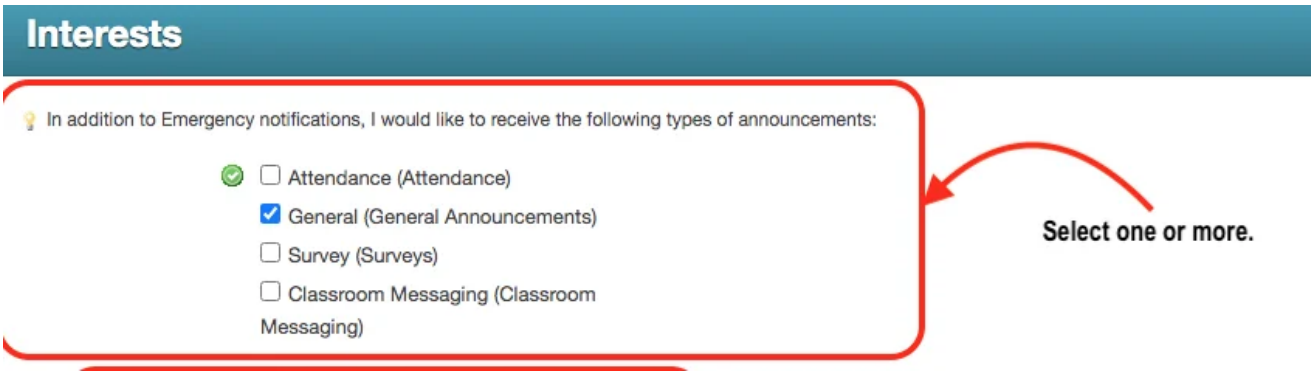
6. **Once you've activated your account, you're ready to select your notification preferences.** Log into SchoolMessenger using the same link as step 1 and click on the contact info tab. Click "Add More" to add phone or text numbers that you would like to receive notifications on.



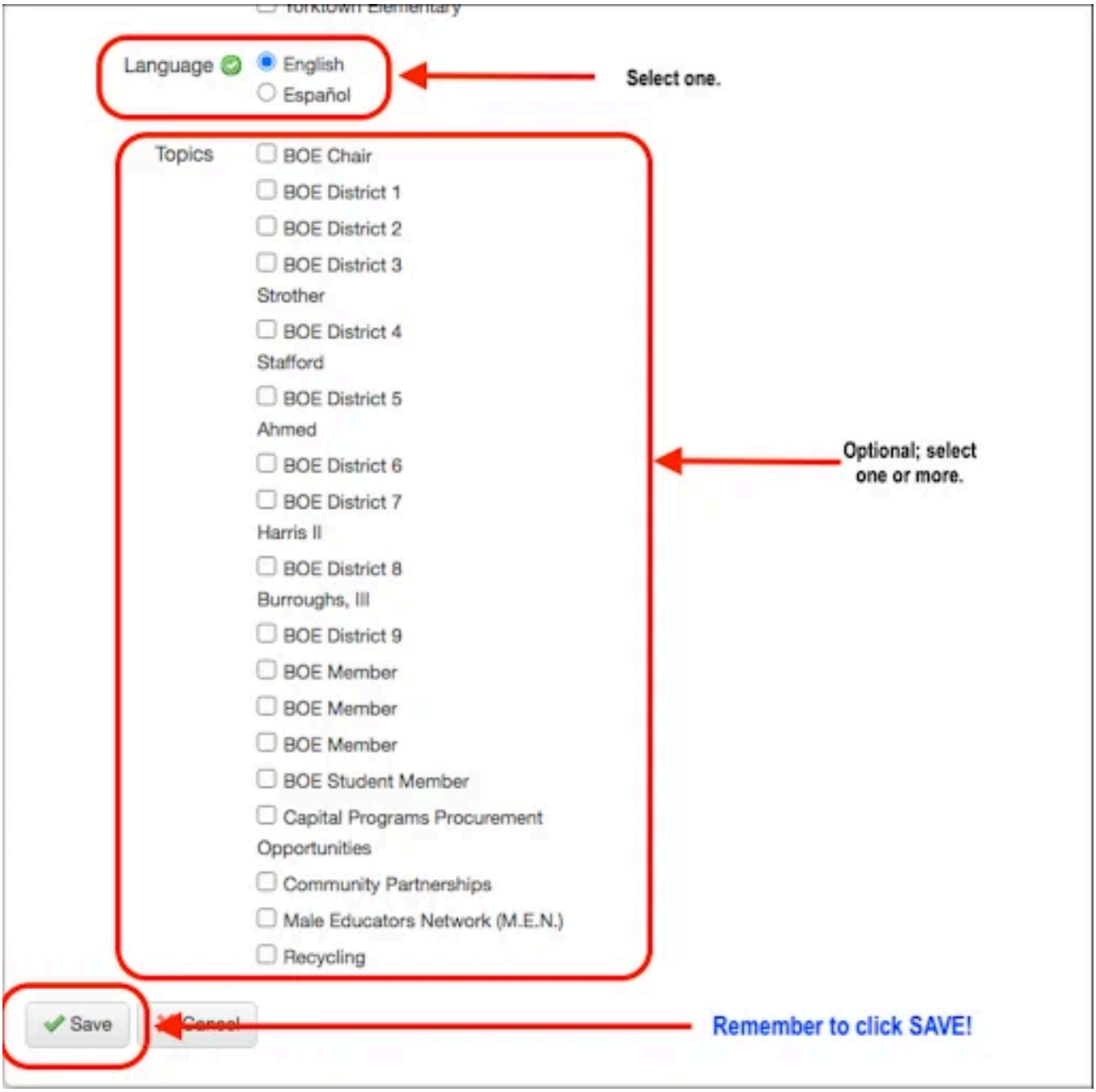
7. **You will need to verify any additional phone numbers** you add for phone calls and/or text messages.



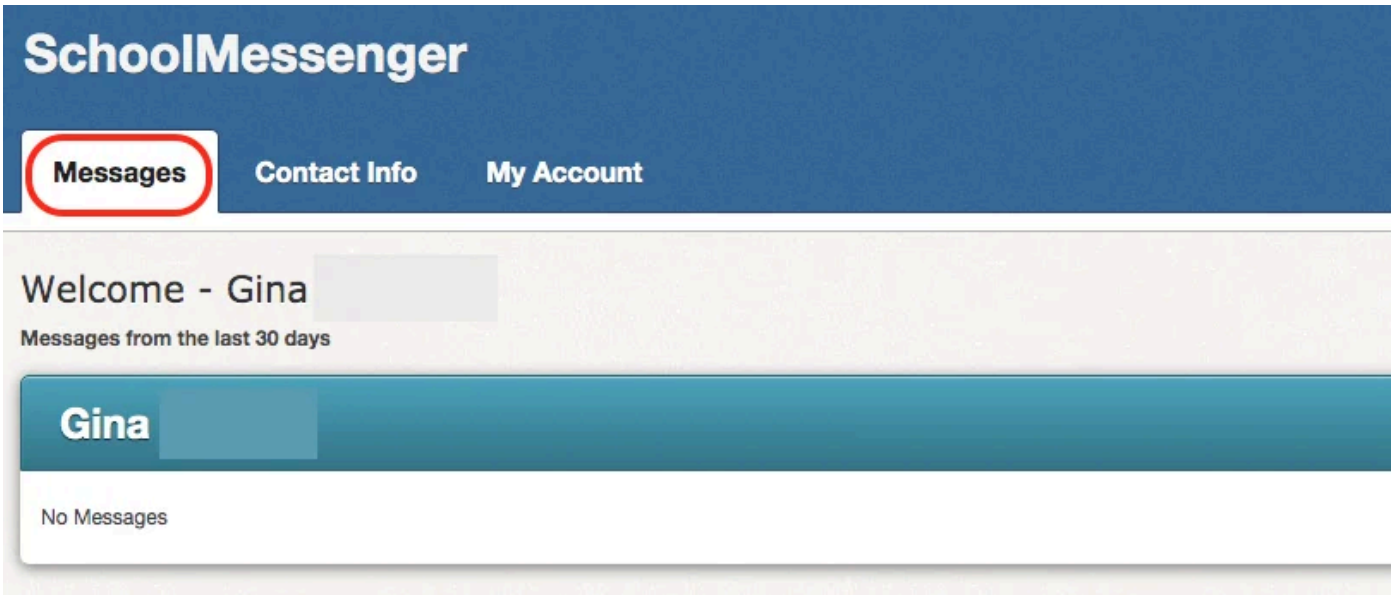
8. **After completing your contact information, you can select your notification preferences under the Interest section**. Simply select the type(s) of notifications you wish to receive and the groups to which you belong:
   a. Announcements- type of communications you want to receive notifications for; select one or more.
   b. Language- select one.
   c. Topics- optional; select one or more.



9. When you have finished making selections click Save.



You can check your messages on the messages tab.



Thank you for signing up and we hope you enjoy the SchoolMessenger system!

CONTACT

Prince George's County Public Schools
Sasscer Administration Building
14201 School Lane
Upper Marlboro, MD 20772

301-952-6000

ABOUT PGCPS

About PGCPS

Board of Education

Community Partnerships

Directories

District Performance Dashboards

Facts and Figures

Gmail Login

Parents

Staff Portal

Students

Superintendent

Careers

ASSISTANCE

Anti-Bullying

Doing Business With Us

Family and School Partnerships

Ombudsman

Report Fraud

Student Safety

How to request to use a building

How to Order a Duplicate Diploma

How to Order a Student Transcript

Contact Us

TERMS OF USE

Privacy Policy

Nondiscrimination

Translation Disclaimer

Website Accessibility Requests and Feedback Form



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